



UPDATING YOUR

Home | Membership | Member Login

Log Out

Member Portal Home
Take A Survey

Update Password
CreditCOMPASS

Profile Update
Tips of the Day

Rhonda Langley

General Information

Additional Addresses

Additional Phones

Additional Email
Addresses

Directory Listing

Social Media

General Information

Prefix	<input type="text"/>		
First Name	<input type="text" value="Rhonda"/>		
MI	<input type="text" value="L"/>		
Last Name	<input type="text" value="Langley"/>		
Suffix	<input type="text"/>		
Report Name	<input type="text" value="Rhonda Langley"/>		
Personal Title	<input type="text" value="Sr Group Coordinator"/>		
Address 1	<input type="text" value="10670 Barkley"/>		
	<input type="text" value="PO Box 12370"/>		
City	State/Province	Zip	Zip Ext
<input type="text" value="Overland Park"/>	<input type="text" value="KS"/>	<input type="text" value="66282"/>	<input type="text"/>
County			
<input type="text"/>			
Country	<input type="text"/>		
Work Phone	<input type="text"/>		
Ext	<input type="text" value="104"/>		
Home/Other Phone	<input type="text"/>		
Phone Default	<input type="text" value="Work"/>		
Fax	<input type="text"/>		
E-mail	<input type="text" value="rlangley@nacskc.com"/>		
Website	<input type="text" value="www.nacskc.com"/>		
Preferred Method of Contact	<input type="text" value="E-Mail"/>		
Preferred Billing Method	<input type="text" value="Both"/>		

- Click on **Profile Update**
- You can toggle through the options to change your profile information
- **Save & Keep Working** to Change more or **Save & Submit** if complete

Save and Keep Working

Save and Submit

Close

***If you are the **Member of Record** for your Company You will have access to Change your Profile or the Company Profile

Edit profiles related to: **Me**
Company Name

- **Edit My Profile** to open the screen shown above
- **Add New Profile** if you have a new user
- Edit ANY profile related to your Company
- View/Pay your Invoices
- **SAVE RELATIONSHIPS TO SUBMIT**

EDIT MY PROFILE

Edit profiles related to: **Me**

Editable Profiles Related to

ADD NEW PROFILE

Profile	
Company Name <input type="text" value="y"/>	EDIT PROFILE
<input checked="" type="checkbox"/> Main Contact	
<input checked="" type="checkbox"/> Editor	VIEW INVOICES
<input checked="" type="checkbox"/> Receives Communication	
<input checked="" type="checkbox"/> Billing Contact	
Relation Type <input type="text" value="Employer"/>	
Title <input type="text"/>	

1 items per page 1 - 1 of 1 items

SAVE RELATIONSHIPS